

**Advisory Committee Fall 2017 Annual Meeting
Welding Technology
Vernon College – Skills Training Center
Monday, November 13, 2017 at 12:00 p.m. Room 400**

CHAIRPERSON: Ronnie Stallcup		
MEETING DATE: November 13, 2017	MEETING TIME: 12:00 PM	MEETING PLACE: Skills Training Center. Room 400
RECORDER: Shane Turkett	VICE CHAIRPERSON: Bobby Gibson	PREVIOUS MEETING: November 5, 2015

MEMBERS PRESENT:	MEMBER'S ABSENT:	OTHERS PRESENT:
Name, Title, Company	Name, Title, Company	Name, Title, Company
Ty Bagwill, Supervisor, Eagle Railcar	Jim Harris, Welding Foreman, Burgess-Manning	David (Chaz) Tepfer, Welding Instructor, Vernon College
Johnny Brown, Owner, Brown Brothers Welding	Mark Patterson, Owner, Patterson Welding and Supply	Mark Holcomb, Industrial Automation Systems Instructor & Division Chair, Vernon College
Bobby Gibson, WPHE Foreman, Tranter	Josh Patin, Sales, Airgas	Shana Drury, Associate Dean of Instructional Services, Vernon College
Kitty Howard, Quality Assurance Monitor, North Texas Workforce Solutions Board		Jean Castle-Wade, Administrative Assistant to the Associate Dean of Instructional Services, Vernon College
Blair Shipp, Shipp Welding		Jackie Polk, Counselor, Vernon College
Ronnie Stallcup, Plant Manager, Sharp Iron Group		Clara Garza, Counselor, Vernon College
David Tepfer, Owner, Tepfer Sand & Gravel		Holly Scheller, Director of Marketing and Community Relations
Shane Turkett, Owner, Turkett Welding		
Brandon Beene, Vernon College Welding Student		

AGENDA

Agenda Item	Action , Discussion, or Information	Responsibility
Welcome & Introductions	Information	David (Chaz) Tepfer
Purpose of Advisory Committee	Information	Shana Drury
Election of Chair, Vice Chair and Recorder	Action	Shana Drury

Approval of Minutes from the Last Meeting	Action	Ronnie Stallcup
Old Business: (if any, otherwise type None)	Old Business or None	Ronnie Stallcup
Continuing Business: (List if any, otherwise type None)	Continuing Business or None	Ronnie Stallcup
New Business:		Ronnie Stallcup
Review program outcomes, assessment methods, and results	Information	Ronnie Stallcup
Approve program outcomes and assessment methods	Action	Members Present
Review program curriculum/courses/degree plans	Information/ Discussion	Ronnie Stallcup
Approve program revisions (if applicable)	Action	Members present
Review SCANS and Gen Ed outcomes matrices	Information/Discussion	Ronnie Stallcup
Approve SCANS and Gen Ed outcomes matrices	Action	Members Present
Review verification course/exam of workplace competencies	Information/Discussion	Ronnie Stallcup
Approval of course/exam of workplace competencies	Action	Members Present
Program statistics: Graduates, majors, enrollment	Information/Discussion	Ronnie Stallcup
Evaluation of facilities, equipment, and technology	Action	Members Present
Recommendations of selection and acquisition of new equipment and technology	Information/Discussion/Action	Ronnie Stallcup/Members Present
External Learning experiences, employment and placement opportunities	Information	Ronnie Stallcup
Professional development of faculty and recommendations (if applicable)	Information/Discussion/Action (if applicable)	Ronnie Stallcup /Members Present
Promotion and publicity (recruiting) about the program to the community and to business and industry (gender equity)	Discussion/ Information	Ronnie Stallcup
Serving students from special needs	Information	Ronnie Stallcup
Adjourn	Action	Ronnie Stallcup /Members Present

MINUTES

Key Discussion Points	Action, Discussion, or Information
Welcome & introductions	Chaz Tepfer welcomed and thanked the advisory members for their willingness to serve. Everyone introduced themselves and stated their positions and the agency they represented. Note: Each committee member received a packet via email, which included all documents that would be reviewed and discussed.
Purpose of Advisory Committee	Shana Drury explained the purpose and importance of an advisory committee and how their input guarantees that the college is maintaining the

	most current practices, direction and equipment. The committee ensures that the skills knowledge and abilities taught are pertinent to the field to produce the graduates that employers would like to hire in the Welding field.
Election of Chair, Vice Chair and Recorder	Shana Drury asked for nominations for each position. Ronnie Stallcup volunteered for Chair, Bobby Gibson volunteered for Vice Chair, and Shane Turkett volunteered for Recorder.
Approval of Minutes from the Last Meeting	Ronnie Stallcup asked the committee to review the previous minutes and they did. Kitty Howard made a motion to approve last meetings minutes and Bobby Gibson seconded. The committee agreed unanimously.
Old Business: (if any, otherwise type None)	The Chair informed the committee that there was no old business to discuss.
Continuing Business: (List if any, otherwise type None)	Ronnie Stallcup informed the committee that there was no continuing business.
New Business:	
Review program outcomes, assessment methods, and results	The Chair asked members to review the program outcomes, assessment methods, and results. The committee members reviewed and discussed them. Chaz Tepfer discussed the program outcomes with the committee. Bobby Gibson asked about the certifying of GTAW certification. Chaz Tepfer stated that the students are working with tungsten but they are not assessed. Mark Holcomb stated that it needed to be assessed at the course or capstone level. Shana Drury reviewed the purpose of the capstone course to show students are able to complete the six program outcomes.
Approve program outcomes	Ronnie Stallcup asked members to approve program outcomes as presented. Kitty Howard made a motion and Bobby Gibson seconded. The committee agreed unanimously.
Approve assessment methods	Ronnie Stallcup asked members to approve assessment methods as presented. Kitty Howard made a motion and Shane Turkett seconded. The committee agreed unanimously.
Approval of course/exam of workplace competencies	Ronnie Stallcup asked members to review the workplace competencies and asked if the committee had any discussion or recommendations. Hearing none, Ronnie asked for a motion to approve the course/exam of workplace competencies. Kitty Howard made a motion to approve course/exam workplace competencies as presented. Johnny Brown seconded. The committee agreed unanimously.
Approval of program revisions	During Chaz Tepfer's review of the program curriculum Kitty Howard asked how often Advanced Pipe Welding is offered. Chaz stated that it is offered all semesters and he informed the committee how the program courses are set up and how all the courses are offered. Ronnie Stallcup asked the motion to approve the program curriculum, courses and degree plans as presented. Kitty Howard made a motion to approve and Shane Turkett seconded the motion. The motion passed.
Approve SCANS, General Education and Outcomes Matrices	Ronnie Stallcup asked the committee for a motion to approve the matrices as presented. Kitty Howard made a motion to approve the matrices as presented and Johnny Brown seconded.

<p>Program statistics: Graduates, majors, enrollment</p>	<p>The Chair asked Chaz Tepfer to expound on the graduates, majors and enrollments and he did. Graduates 2017-2018: AAS Degree 7/ COC 21 Enrollment Summer 2017: 24 students/ 26 Courses offered Enrollment Fall 2017: 109 Students/ 45 Courses offered</p>
<p>Evaluation of facilities, equipment, and technology</p>	<p>Ronnie Stallcup asked the committee if they had a chance to tour the facility. Chaz Tepfer stated he had some new equipment he would like the committee to see if they had time for a tour. Chaz reviewed the new equipment listed below.</p> <ul style="list-style-type: none"> • The Welding Technology Program has recently replaced two old welding machines with newer Miller 300 dx machines. • The Welding Program has purchased a wrap- around bending machine to perform bend test in our codes and standards course for Weld qualification tests. • The welding program has also purchased a (CAC-A) Air Carbon Arc Gouging Whip to start teaching the advanced students how to back gouge a test coupon.
<p>Recommendations of selection and acquisition of new equipment and technology</p>	<p>Chaz Tepfer asked the committee if there were any recommendations the program should purchase. Ronnie Stallcup, hearing none, stated that the committee has no recommendations at this time.</p>
<p>External Learning Experiences, employment and placement opportunities</p>	<p>Ronnie Stallcup asked Chaz Tepfer to update the committee on External Learning Experiences, employment and placement opportunities and he did.</p> <ul style="list-style-type: none"> • Eagle Rail Car Pipe Runners • JVI Industrial Lake Road Welding • Big State Welding 3T Manufacturing • Company/Students Chantex 3 • Blue Diamond 2 Sharp Iron 1 <p>Chaz Tepfer added that he recently had a student hired at B & B Water Well.</p>
<p>Professional development of faculty and recommendations (if applicable)</p>	<p>Ronnie Stallcup asked the committee to review the professional development opportunities. Chaz Tepfer reviewed the following from 2016-2017 and he also attended Vernon College professional developments. Chaz asked the committee if they had any recommendations for professional developments for him to attend. Chaz stated that there was seminar on Fab Tech that he has looked into attending in the future.</p> <ul style="list-style-type: none"> • Online AWS seminar 72 Hrs • One week AWS seminar 40 Hrs
<p>Promotion and publicity (recruiting about the program to the community and to business and industry (gender equity)</p>	<p>Ronnie Stallcup asked the committee to take the time to review the promotion and publicity opportunities. Chaz Tepfer reviewed the following information with the committee. Holly Scheller shared with the committee that one Facebook video has received over 11,000 views. Mark Holcomb played the new marketing video for the committee.</p> <ul style="list-style-type: none"> ○ Posters throughout Skill Training Center, Century City Center, and Vernon Campus with the non-traditional gender advertised ○ Invites both male/female professionals to the promotional events

	<ul style="list-style-type: none"> • Individual tours • Sophomore Roundup • Facebook • Preview Day in Vernon • Program spotlight open house • Vernon College's Marquee • Marketing video • Springfest • Early College Start Coordinator Melissa Moore mentions in instructions at high schools • Recruiting Coordinator, Rachel White, mentions during recruitment events
Serving students from special needs	<p>Shana Drury updated the committee on "special populations".</p> <ol style="list-style-type: none"> 1. individuals with disabilities; 2. individuals from economically disadvantaged families, including foster children; 3. individuals preparing for non-traditional fields; There are 0 females in the program. The program has 100% male enrollment at this time. 4. single parents, including single pregnant women; 5. displaced homemakers; and 6. individuals with limited English proficiency <p>Shana Drury noted that VC aggressively advertises the non-traditional gender in all fields. Clara Garza asked how many of the employers on the committee have female welder employees. Bobby Gibson stated that they did not currently but he had worked with female welders in the past. Bobby stated that women usually have a steady hand so they are very good welders. Ronnie stated they had good patience welding. Ronnie stated that they have had female welders in the past but not currently.</p>
Adjourned	Ronnie Stallcup adjourned the meeting at 1:23pm

RECORDER SIGNATURE: 	DATE: December 13, 2017	NEXT MEETING: Fall 2018
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